

Diploma in English Language Teaching National Diploma in Teaching English as a Second Language - NVQ Level 05

ඉංග්‍රීසි භාෂාව ඉගැන්වීම පිළිබඳ ඩිප්ලෝමාව



නිල භාෂා හා වෘත්තීය අධ්‍යයන ආයතනය, තෘතීයික හා වෘත්තීය අධ්‍යාපන කොමිෂන් සභාවේ ලියාපදිංචි, එහි ප්‍රතීතනය කරන ලද පාඨමාලාවන් පවත්වන, එම කොමිෂන් සභාව මගින් පිරිනමන තත්ත්ව සහතිකයෙන් පිදුම් ලද, වෘත්තීය හා උසස් අධ්‍යාපන ආයතනය කි. අප ආයතනය මගින් පවත්වන ඉංග්‍රීසි භාෂාව ඉගැන්වීම පිළිබඳව ඩිප්ලෝමා පාඨමාලාව පිළිබඳව ඔබට දැන ගැනීමට අවශ්‍ය තොරතුරු පහත දැක්වේ.



IOLPS
We Create Job Providers Not Job Seekers

Institute of
Official
Languages and
Professional
Studies

නිල භාෂා හා වෘත්තීය අධ්‍යයන ආයතනය

නො. 275, ප්‍රධාන වීදිය, බත්තරමුල්ල

☎ 0718 110 110 ✉ iolpscampus@gmail.com 🌐 www.iolps.lk

01 පාඨමාලාවේ නම Course Name

Diploma in English Language Teaching (National Diploma in Teaching English as a Second Language)

02 වෘත්තීය නිපුණතා මට්ටම NVQ Level

NVQ Level 05

03 පාඨමාලා කාලය Course Duration

න්‍යායාත්මක (Theory) - මාස 12 (12 Months)

ප්‍රායෝගික (Practical) - මාස 03 (03 Months) OJT

04 ඉගැන්වීම් ක්‍රමවේදය Teaching Mode

මාර්ගගත ක්‍රමය (Online) පන්ති කාමර ක්‍රමය (Classroom - When required)

05 ඇතුළත් වීමේ සුදුසුකම් Entry Qualification

- අපොස සා/පෙ ඉංග්‍රීසි සඳහා අවම C සාමාර්ථයක් (C pass for GCE O/L)
- අපොස උ/පෙ විෂයන් 3ක් සඳහා අවම S සාමාර්ථ (Minimum Three S passes for GCE A/L)

06 පාඨමාලා ගාස්තුව Course Fee

Normal Course Fee Rs. 175,000.00

Under the current Scholarship Rs. 100,000.00

07 ගෙවීමේ පහසුකම් (මාසිකව) Payment Plan (Monthly)

Rs. 10,000.00 per Month

08 පන්ති ආරම්භක දිනය Class Commencement Date

24th September

09. Curriculum

1st Semester

Module Code	Module	Type	Notional hours	Lectures/ Tutorials	Practical/ Industry visits	Self- study
M80T003M01	Educational Psychology	C	100	40	-	60
M80T003M02	Instructional Resource Development	C	150	40	-	110
M80T003M03	Introduction to Literature	C	65	40	20	05
M80T003M04	ELT Methods and Approaches - I	C	150	60	-	90
M80T003M05	English Language Structure	C	120	50	-	70
M80T003M06	English Language - Listening Skills	C	120	50	-	70
M80T003M07	English Language - Speaking Skills	C	120	50	-	70
M80T003M08	English Language - Reading Skills	C	120	50	-	70
M80T003M09	English Language - Writing Skills	C	120	50	-	70
EMPM01	Workplace Information Management	C	50	20	20	10
EMPM02	Workplace Communications Management	C	50	20	20	10
Total Hours			1165	470	60	635

2nd Semester

Module Code	Module	Type	Notional hours	Lectures/ Tutorials	Practical/ Industry visits	Self- study
M80T003M10	Teaching of English - Listening & Speaking	C	120	50	-	70
M80T003M11	Teaching of English - Reading & Writing	C	120	50	-	70
M80T003M12	English Drama and Poetry	C	120	50	-	70
M80T003M13	ELT Methods and Approaches - II	C	125	40	-	85
M80T003M14	Career Guidance and Counselling	C	50	20	-	30
M80T003M15	Information and Communication Technology (ICT)	C	100	60	-	40
M80T003M16	Advanced Communication	C	70	40	25	05
M80T003M17	Assessment of Learning, Language Testing & Assessment	C	150	60	80	10
M80T003M18	Theme Papers	C	120	20	20	80
EMPM03	Planning and Scheduling Work at Workplace	C	75	30	30	15
Total Hours			1050	420	155	475

10. Payment Method

1. Online Payment - www.iolps.lk

2. Bank Deposit

Bank - Commercial Bank
 Branch - Battaramulla Branch
 Account Number - 8006386883

Special Offer

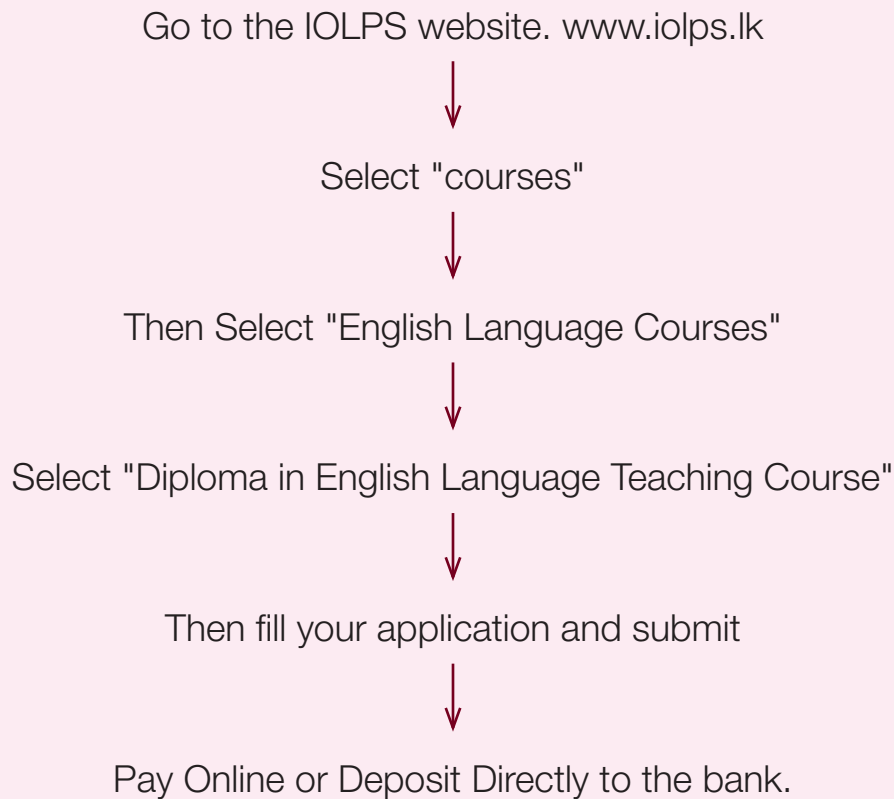
සිසු දරු දැරියන්

ශිෂ්‍යත්ව ක්‍රමය යටතේ ලියාපදිංචි වීම

නිල භාෂා හා වෘත්තීය අධ්‍යයන ආයතනය මගින් මෙම ජාතික ඩිප්ලෝමාව සඳහා විශේෂ ශිෂ්‍යත්ව ප්‍රදානයක් සහ සරල පහසු ගෙවීමේ ක්‍රමයක් හඳුන්වා දී ඇති අතර ඒ අනුව රු. 175,000ක් වටිනා මෙම පාඨමාලාව රු. 100,000ක මුදලකට හිමිවන අතර එම මුදල මසකට රු. 10,000 බැගින් සමාන වාරික 10කින් මාස 10ක් තුළ ගෙවා නිම කළ හැකි වේ.

**ඔබගේ ලියාපදිංචිය කඩිනමින් අවසන් කර
මෙම වටිනා අවස්ථාව හිමි කර ගන්න**

01. Online Registration



Note

Your physical application, certified copies of relevant documents should be submitted to Institute of Official Languages and Professional Studies.

Documents Needed

1. Registration form
2. National Identity Card
3. Birth Certificate
4. O/L Certificate
5. A/L Certificate
6. Bank Slip

Office Address - 275, Main Street, Battaramulla

Tel. 0718 110 110

Web. www.iolps.lk



තෘතීයික හා වෘත්තීය අධ්‍යාපන කොමිෂන් සභාව
මුන්නාහිමි, නිලබාදකලා, තොමුරිකලා වි. ආයතනලාලා
TERTIARY AND VOCATIONAL EDUCATION COMMISSION



නිලානා සංවර්ධන, රැකිරිනා හා කමරා සබඳනා අමාතනාලා
තිරනකලා අච්චිරුති, වෙලාචාච්චා මරුරා තොමුරිකලා චරාලකලා අමාසක
Ministry of Skills Development, Employment & Labour Relations

දින
තිකති
Date

07/Oct/2020

මගේ අංක
ආනතු ආන
My No.

III/05/07/01

ඔබේ අංක
චරාචතු ආන
Your No.

A06380

Director/CEO
Institute of Official Languages and Professional Studies (Pvt) Ltd
275
Main Street
Battaramulla.

Renewal Registration of Training Institute

We are pleased to inform you that in accordance with the provisions of the Tertiary and Vocational Education Act No. 20 of 1990 and the Development Plan published in the extraordinary gazette notification No. 887/8 dated 7th September 1995, the Tertiary and Vocational Education Commission has approved the registration of your training institute, and it is valid up to 24/Sep/2022.

Name of the Training Institute : Institute of Official Languages and Professional Studies (Pvt) Ltd
Address : 275 Main Street Battaramulla.
Registered No. : P01/0804
Date of Initial Registration : 10/Sep/2018

The registration covers the following course(s):

1. Diploma in English Language Teaching

Total no. of Courses 1

J.A.D.J. Jayalath
Director General

354/2, 03 වන මහල, "නිලානා චායා", අලුට්ටල මාවත, කොලාම 05. 354/2, 03 ආම මාල. "නිලානා චායා", ආවර්චලකලා මාචුති, කොලාම 05.
354/2, 3rd Floor, "Nipunatha Piyasa" Elvitigala Mawatha, Colombo 05, Sri Lanka.



දුරකචන
තොලාචෙච
Telephone

011-7608000

ෆැක්ස්
තොලාචෙච
Fax

011-2555007

වෙබ් අඩවිය
චානාචා තනාම
Web Site

www.tvec.gov.lk

චලුචු තැචල
මිනනලුචල
e-mail

info@tvec.gov.lk

"චාචන වෘත්තීය චලුචල මගේ චලන වෘත්තීය චලුචල" "NVQ චලාක චරුරුකලාආනආචල වාචුකකලා තොමුරිකලා තෙරුචල" "Certified Vocational Competencies through NVQ"



Quality Management System Certificate of Conformity

The Tertiary and Vocational Education Commission (TVEC)
certifies that the Quality Management System (QMS) of
Institute of Official Languages and Professional Studies(Pvt) Ltd
No. 275, Main Street,
Battaramulla.

has been audited and approved in accordance with
the requirements of QMS stipulated by the TVEC ,

Certificate No : 2020/SEP/05 Registration No : P01/0804

Certificate issued on : 2020/09/25 Valid up to : 2023/09/24

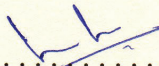
Date of first certification : 2020/09/25

SCOPE OF CERTIFICATION

To conduct NVQ courses covering core processes viz; academic staff affairs, training equipment maintenance/material purchase, environment/infrastructure maintenance, updated NCS & curricula/training documents, final & continuous assessments, training delivery, student enrolment, customer satisfaction and financial stability/affairs.

This approval is subject to the continued satisfactory operation of
the Quality Management System in the organization




.....
Director General



TVEC Quality Management System Standards for Technical and Vocational Education and Training are developed under the mandate of the Tertiary and Vocational Education (Amendment) Act No 50 of 1999.

Tertiary and Vocational Education Commission

Nipunatha Piyasa, 354/2, Elvitigala Mawatha, Colombo 05, Sri Lanka.

www.tvec.gov.lk

TVEC QMS



TERTIARY AND VOCATIONAL EDUCATION COMMISSION



Course Accreditation Certificate

This is to certify that

the course on **Teaching English as a Second Language** *conducted by*

Institute of Official Languages and Professional Studies (Pvt) Ltd

at 275, Main Street, Battaramulla.

(TVEC registration No. P01/0804)

has been accredited and that the course fulfils the requirements of

National Competency Standards

for Teaching English as a Second Language

(NCS code M80T003.0)

leading to

National Vocational Qualification (NVQ)

This certificate is awarded under the provisions of Tertiary and Vocational Education (TVE)

Act No. 20 of 1990 and the TVE Act (Amendment) No. 50 of 1999.

Qualifications awarded in the course:

Qualification Package	Units
M80T003Q1L5.0	NVQ Level 5 - Units (EMTU01+EMTU02+EMTU03+01+02+03+04+05+06+07+08+09+10)

This certificate is valid for a period of Three(3) *years from the date of award.*



Date of award : 01/Oct/2020

e- Certificate No. : M80T003-0

Director General
Tertiary and Vocational Education Commission

00570

Institute of Official Languages and Professional Studies – IOLPS
DIPLOMA IN ENGLISH LANGUAGE TEACHING
(NATIONAL DIPLOMA IN TEACHING ENGLISH AS A SECOND LANGUAGE - NVQ LEVEL 5)

1 Course:

.....

FOR OFFICE
USE

Aptitude Test	<input type="checkbox"/> Y	<input type="checkbox"/> N
Interview	<input type="checkbox"/> Y	<input type="checkbox"/> N
Enrollment	<input type="checkbox"/> Y	<input type="checkbox"/> N
Reg. Number	<input type="text"/>		

National Identity Card
2 No:

3 Name with Initials (In block capitals):
.....

4 Name in Full (In block capitals):
.....
.....

5 Permanent Address:
.....
.....

6 Province :	District :
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7 Telephone(Land)	Telephone (Mobile)	E-mail Address
	
	Telephone (Whatsapp)	
	

8 Personal Information - (Write or mark in relevant Box)

8.1 Date of Birth: Date: Month: Year

8.2 Age: Years

8.3 Gender: Male: Female:

8.4 Civil Status: Married: Single:

8.5 Father's / Mother's / Guardian's Name with initials:

Tel:

9 Entry Qualification:

Candidates should have either NVQ Level 4 qualification in a relevant field/ Study program or G.C.E. (A/L) qualification in the relevant stream.

9.1 Candidate with NVQ Level 4 Qualification:

Occupation/ Course Name	Code of qualification	Effective Date of Certificate/ Assessment Date

9.2 Candidate with G.C.E. (A/L) Qualification:

Year of Examination: Index No:

	Subject	Grade		Grade /Marks
1			General English	
2			General Knowledge	
3				

9.3 G.C.E. (O/L) Results:

Year of Examination: Index No:

	Subject	Grade		Subject	Grade
1			6		
2			7		
3			8		
4			9		
5			10		

I do hereby certify that the information furnished above is true and correct .

.....
Date

.....
Signature

10. Select your payment method

- 1. Online Payment
- 2. Direct Bank Payment

Category	Registration fee (Rs. 25,000.00)	Tutes/ Assessments/Assignment fee (Rs. 35,000.00)
Special Scholarship Scheme		